

# Lake Dallas Falcon Band Booster Spring Arts and Craft Show

## Pre-Show Information

**Set up:** Set up is from 7:00am to 9am on Saturday morning. No set up Friday night. Our students and parents work late Friday to prepare the building for Saturday.

**Sign In:** At sign in we will advise you of the closest place for you to unload. We have students that may assist you. Please be mindful that we have more vendors than students and cannot guarantee one will be available for you. We do not have flat-bed dollies for your use. Please be prepared to move your own merchandise.

**Raffle Item:** We are asking for each vendor to donate 1 item from your booth for a donation to our raffle.

**Tables, Chairs, and Electricity:** If you rented a table (6x3), it will be at your booth when you arrive, please be aware it is a first come first served reservation. We have a limited amount. If you paid for electricity, your booth will be located near an outlet. Please bring any necessary extension cords with you. If you asked for chairs, they will also be in your booth. Again, we do not have enough to go around so this is a first come, first served as well.

**Vendor Lunch:** We do not have one secured for this year, but we will have concessions and will have volunteers available to make a run to the concessions for you.

**Vendor Bathroom/Breaks:** If you are a vendor that is working your booth alone, we will have volunteers roaming all day. Look for the green shirt and name tag. We will be happy to watch your booth while you take a break.

**Food Permits and Sales Tax:** It is the individual responsibility of each vendor to ensure that they are in complete compliance with the law regarding food permits and taxes. If you have food items you may need a permit. Please contact the City of Denton's Consumer Health Department at 940-349-8346. The City of Corinth's sales tax is 8.25%.

**Early Bird Registration:** Paid registrations received on or before March 16<sup>th</sup> will receive a \$10 discount.

**Tear Down:** You may start tearing down at 3:01 pm. Any vendor found breaking down prior to that will be fined \$15

We are looking forward to wonderful day!